

Charter Township of Portage - Houghton, Michigan

Regular Board of Trustees Zoom Meeting

September 14, 2020 – 11:00 A.M. est.

Monthly Meeting Discussion Items:

1. Call to Order
2. Pledge Allegiance
3. Additions or Changes to the Meeting Agenda
4. Approval of Trustees Prev. Minutes: (August 10, 2020 – Zoom Mtg.)
5. Approval of the Bills
6. Review Clerk's Report
7. Review Treasurer's Report – 2019 Audit Extension Request
8. Review Zoning Adm. August 2020 Report (John/Bill)
9. Review Fire Department Report's
10. Review Assessor's Report
11. Trustee Reports/Updates
12. Public Comments:
13. Correspondence: EGLE – Const. Without a Permit Update, EGLE – New Testing for PFAS, EGLE – Brian Irizarry – Wetlands Permit Comment Period, CCSA – 2020 Soccer Season Cancelled – Field Grading/Reseeding, Copper Ridge Road – Sewer Charges Responses, Pilgrim River Steakhouse – Property Tax Due Date, True-To-Vote FOIA Request Cancelled
14. Old Business:
 - A. Green Acres Rd. Sewer/Infiltration Joint Project – Legal Review Progress.
 - B. Car and Junk Enforcement in Dodgeville/Hurontown starting With Maple Street.
 - C. Lift Stations Flat Roof Repair – UPEA Designs/Cost.
 - D. Houghton County Rec. Authority – Sign Articles of Incorporation.
 - E. Joint Clarification of Item # 21 within The Waste Water Treatment Contract.
 - F. Twp. COVID – 19 Response Plan – Future Office Re-Opening - Forms.
 - G. Stormwater Ordinance – Board Acceptance/Signature.
 - H. Superior and Boundary Rd. Cost-Share/FEMA/Millage Funded Paving.
 - I. Copper Ridge Rd. – Additional Sewer Charges – Responses – Legal – MTA Yes.
15. New Business:
 - A. 46529 Maple St. House Condemnation – Bldg. Insp. Sent Condemnation Letter.
 - B. DPW – Enterprise Funds/Cemetery Materials Inventory Tracking Sheet.
 - C. Rate Increase for PW/PS - \$34.50 Base Fee from \$33.75 for RD Project.
 - D. Soccer Field Water Usage – Grass Establishment – Will Have Irrigation System.
 - E. Dakota Heights Sewer Billing – (4) Months Not Charged – Late Fees Eliminated.
 - F. Office Mail Sorting, Opening and Dating – EGLE Fine – None by Sept. the 8th.
 - G. Personnel Manual 2020 - Updates - Adopt.
 - H. Increase Cemetery Charges – Done on 09-22-2014 – Schedule Cemetery Mtg..
16. Meetings:
 - A. August 20, 2020 – Cemetery Comm. Meeting.
 - B. August 20, 2020 – Personnel Comm. Meeting.
 - C. August 25, 2020 PAAR Plan Insurance On-site Review – Risk Management.
 - D. August 20, 2020 – City of Houghton – Eric - #21.
 - E. August 19, 2020 – Core & Main Water Billing Software Review.
17. Public Comments:
18. Adjourn: