

**Personnel/Insurance Meeting Agenda
With DPW Staff
01-23-2014**

Where: Twp. Office - Green Acres Road.

When: 4:00 PM.

Discussion Points:

- Overtime Hours Charged by DPW, Staff Hrs. Disparity and Proper Charging and Definitions for Payroll Accounting.
- Weekend Flow Meter Reading and Lift Station Checking
- DPW Staff Equipment Skill Operational Levels & CDL's
- Possible Locating of a Computer at the Maintenance Bldg.
- Mileage Charges/Costs for Private Vehicles Versus Motor Pool Vehicle usage for Attendance at Training/Educational Workshops
- Possible Future DPW Equipment Needs