

**Charter Portage Township
B.O.R. Organizational Meeting
03/05/18**

Who Present: John Quinn, Abraham Romney, Linda Rulison & Laura Erhart
(Assessor)

When and Where: Linda called the meeting to order at 11:00 AM. The meeting was conducted in the Twp. Office located at 27240 Green Acres Road, Houghton, MI. 49931

Discussion Points:

- Officers were elected/appointed. The slate of candidates put forth and were universally approved were: John Quinn (Chairperson), Abraham (Recorder) & Linda Rulison (Acting Secretary today).
- Reviewed Laura's notes that she shared with Linda Rulison and myself yesterday. Such things as what the BOR could and couldn't do, the forms used in the BOR process, meeting dates/times, etc.
- Reviewed the Assessment Role for 2018 – Looked at some random representative entries found within the role. Reviewed the summary sheet located at the beginning of the role. Linda Rulison motioned to accept, John Quinn made a 2nd, The 2018 Tax Role as presented to the BOR was formally accepted.
- The March BOR can only look at this year's taxable values/issues. Can only go forward on a Veterans Assessment – not back. The appeal procedure was reviewed and petition form L-4035 must be completed/signed when an appeal is tendered. Also discussed other forms used in the BOR process.
- It was motioned by Linda Rulison to limit presenters to 10 minutes during our meetings next week; this was seconded by Abraham Romney, the motion passed.
- Land Tables discussed and reviewed.
- This years economic conditioning factor (ECF) was discussed.
- Discussed Personnel Property appeals – those appeals are not open to the general public.
- The BOR will meet on 3-12-18 (Monday) from 9:00 to 3:00 PM and again on 3/13/18 (Tuesday) from 3:00 to 9:00 PM. Follow-up Work Sessions maybe required.

There was no public comment offered – Linda Rulison motioned and John Quinn seconded, the meeting adjourned at 12:30 PM

Respectfully Submitted;

Bruce Petersen
Township Supervisor

BOR Acting Secretary