

Charter Township of Portage
Regular Board of Trustees Meeting
February 11, 2019

The Charter Township of Portage held a Regular Board of Trustees Meeting on Monday, February 11, 2019 at the Portage Township Hall.

Call to Order: The meeting was called to order by Bruce Petersen at 7:00 PM

Pledge Allegiance: Pledge of Allegiance was led by Bruce Petersen

In attendance were Supervisor Bruce Petersen, Clerk Amy Skewes, Treasurer Betsy Smith and Trustees Peggy Anderson, Bill Bingham, Bill Fink, and John Ollila.

Additions or Changes to the Meeting Agenda:

DEQ flood report, letter from Doreen Klingbeil regarding soccer. 13D FEMA award. New business, traffic study. FOIA Request about personal information and salaries

Ollila made a motion to accept the agenda with additions, seconded by Fink. All in favor

Approval of the Bd. of Trustees Previous Minutes: A motion was made by Ollila and seconded by Bingham to approve the January 14, 2019 meeting minutes. Ollila requested minutes of the 2nd Meijer meeting and Bingham and Ollila's comments added to the 3rd Meijer meeting. All in favor, motion carried by a voice vote.

Approval of the Bills: A motion was made by Anderson and seconded by Bingham to approve the bills as audited. Aye: Fink, Ollila, Petersen, Skewes, Smith. Nay: none Motion carried by voice vote

Review Clerk's Report:

All amounts from monthly water/sewer reports have been entered into Quickbooks. Will begin working with Betsy to balance.

Betsy and I have reviewed and updated the employee handbook with clarification on marijuana. Passed on to the personnel committee for review.

Waiting for training to be available in Marquette.

Review Treasurer's Report:

Overcharge on property taxes. Due to shuffling in treasurers office new millage rates were misplaced. Tax bills will be corrected on the winter bills 2020

Review Zoning Administrator's Report (John/Bill) for (January 2019):

There are several Air B&B's in the township. Bingham is going to make a call to MTA regarding Air B&B policy.

Review Fire Departments:

OLFD: Fires, 1 EMS. 2

HTFD: Chimney Fires, 1 EMS. 2

Review Assessor's Report: Distributed. Attached.

Public Comments:

Otter Lake F.D. parade association request extension of liability insurance policy. Will check par plan insurance and see if covers.

Correspondence:

City of Hancock – Water hook up request, DEQ – UP water works & permit, MRWA – Backflow training, USDA – Rural Development Year end report

Old Business:

- A. Green Acres Rd. Sewer & Infiltration R. D. – How to fund UPEA work prior to RD grant closing & tunnel-vision sewer video project. Will be bringing letter door to door for basement surveys. Next focus is design. Need a deed from Matt for the lift station. Will decide in March how to fund until grant closing
- B. 2019 DNR trust fund resolution – Land acquisition grant application for future soccer field complex: (Attached)
Fink made a motion to fund the grant resolution, seconded by Ollila. **Aye:** Anderson, Petersen, Skewes, Smith. **Nay:** Bingham
- C. Water Meter Automation – Older bids from two suppliers. \$80,000 meter upgrades, will have meeting for bids
- D. FEMA. Township was rewarded money under water treatment/pumping waste management grant. We submitted \$16,109.00 and were awarded \$15,195.00

14. New Business:

- A. B.O.R. New Member – Chuck Van Karsen agreed to serve, will attend B.O.R. – MTA training.
- B. Twp taxes – Approximately \$850.00 total overcharged
- C. Gary Karvinen – Noise – Municipal civil infraction. He received a violation from Roy Britz. Since that issuance, the problem has stopped, suggest waiting on collection of money for 1st violation if the problem persists will issue a second violation and collect.
- D. Traffic study on US41 - Resident is concerned with speed on US41 between Tech and Chassell
- E. Opt. out of recreational marijuana – Fink made a motion to initiate an opt out ordinance for recreational marijuana, seconded by Ollila. Smith asked for reason. Fink clarified that it's until the state is going to have regulations clarified (2020). Motion carried by voice vote. First hearing will occur on February 19th.

15. Meetings:

- A. P.C. Will begin to update the master plan – 02/13/2019

B. Recreational Marijuana meeting – Schedule

Medical marijuana meeting - Tuesday, January 19, 2019 3 P.M.

C. Personnel committee meeting to review employee handbook. January 26, 2019 3 P.M.

D. DNR Rec. Grant workshop – Baraga – 01/16/2019

E. B.O.R. Training - - Houghton – 02/05/2019

F. MTU/KBIC – Sand Point Study

16. Other Business:

Ollila asked to be notified of planning committee meetings. Anderson will add him to the list.

17. Public Comment: None

18. Adjourn: A motion was made by Anderson and seconded by Smith to adjourn at 8:30 PM. All in favor, motion carried by voice vote.

Public Attendance:

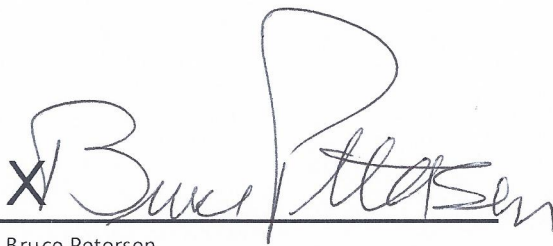
Tom Heider - Otterlake FD

Jared Ruotsala - Hurontown FD

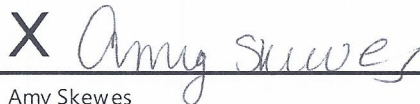
Chris Holmes - UPEA

Russ Kinnunen – Otterlake FD

Austin Kucharski – Hurontown FD

X 

Bruce Petersen
Supervisor

X 

Amy Skewes
Clerk

DNR 2019 Trust Fund Resolution #144

Land Acquisition

WHEREAS, the Charter Township of Portage supports the submission of an application titled, Hurontown Soccer Fields Acquisition – Number TF19-0016 to the Michigan Natural Resources Trust Fund for the acquisition of 8.7 acres (Parcel Number 31-010-251-001-50) intended for the future development of a soccer field complex located immediately adjacent to our Hurontown Recreational Area; and

WHEREAS, the proposed application is supported by the Township's 5-Year Approved Parks and Recreation Plan; and,

WHEREAS, the Charter Township of Portage is hereby making a financial commitment to the project in the amount of \$24,700.00 matching funds, in cash; and,

WHEREAS, if the grant is awarded the applicant commits its local match and donated amounts from the following sources:

<u>Copper Country Soccer Association</u>	<u>\$37,200.00</u> (donated amount)
<u>Three Church Consortium</u>	<u>\$4,000.00</u> (donated amount)
Total	<u>\$41,200.00</u> (sum of donations)

NOW THERE FORE, BE IT RESOLVED that the Charter Township of Portage hereby authorizes the submission of a Trust Fund Grant application for \$187,500.00 and further resolves to make available a local match through financial commitments of \$65,900.00 (26.13%) of the "total" \$252,200.00 project cost, during the 2019 – 2020 fiscal year.

Bill Fink made the motion and John Dillila seconded the motion

AYES: 4

NAYES: 1

ABSENT: 0

MOTION APPROVED.

I HEREBY CERTIFY, that the foregoing Resolution duly made and passed by the Charter Township of Portage Board of Trustees at the special meeting held on February 11, 2019 at 7:00 P.M. at the Township Offices, with a quorum present.

Clerk Amy Skwes

Dated: 2-11-2019