

July 28, 2025

Special meeting for Board of Trustees to discuss DPW position.

Present: Brandon Scholie, Amber Voght, Dale Belanger, Nick Lanctot, Marty Raffaelli

Absent: Janelle Datto, Amy Skewes

Public attendance: Kristin Archambeau

Adgenda:

- Discuss Public Works applicants
- Deficit Elimination Plan for Water and Sewer

Adjustments to agenda:

- None

DPW Workers:

Two applicants were interviewed for the DPW Supervisor position; recommendation to hire both, one as a foreman, with second as assistant. Motion to hire Foreman by Raffaelli, seconded by Voght; Aye: Belanger, Lanctot, Raffaelli, Scholie, Voght. Nay: None.

Deficit Elimination Plan:

There were two deficits noted in the 2024 audit. Portage Sewer had a deficit of \$42,432 and the Dakota Heights Sewer had a deficit in the amount of \$27,399. There is not a deficit in the Townships General Fund Account. Both of the deficits are due to the large increase in costs for health insurance, wage increases, increased cost of supplies, along with some items not being accounted for in our annual budgets causing the deficit in both accounts.

- The Board voted on October 14, 2024, to raise commercial and residential water rates 5% every year beginning on January 1, 2025, to help offset the increasing costs.
- The Board also voted on the increase of water rates on December 9, 2025, which made these accounts trend in the right direction but did not allow for those accounts to operate without a deficit in 2024.
- The Dakota Heights Sewer system has approximately 50 customers and the Portage Sewer has approximately 421 customers.
- Recommendation to increases rates will eliminate the Portage and Dakota Heights sewer deficits in 10 years.
 - The Base fee in Dakota Heights will increase from \$37.28 to \$60.00; amount per thousand gallons will increase from \$10.50 to \$12.00, which will generate \$3,600.00 per month and \$43,200.00 per year.
 - The Base Fee in Portage Sewer will increase from \$45.10 to \$50.00; amount per thousand gallons will increase from \$9.98 to \$11.00, which will generate \$21,050.00 per month and \$252,600.00 per year.

The Board voted to pass the "Resolution 2025-07-24 For 2024 Audit Deficit Elimination Plan," which would raise both the Dakota Heights and Portage sewer rates starting in September

2025. Motion to pass the plan by Lanctot, seconded by Voght; Aye: Belanger, Lanctot, Raffaeli, Scholie, Voght. Nay: None.

Motion to adjourn by Lanctot at 5:38 pm.

X		X	
Brandon Scholie		Janelle Datto	
Supervisor		Clerk	